

Title: Counselor in Training Trainer

Employment Dates: June 3 –September 4, 2026

Reporting to: Program Director

About Community Centre 55:

Community Centre 55 is a community-based organization, developed by and accountable to the community. The main purpose of Community Centre 55 is community service delivery and to act as an intermediary organization facilitating the development of the community by helping it to strengthen its capacity to fulfil its own needs. Community Centre 55’s unprejudiced overall approach is to “help people help themselves”. Community Centre 55 practices an inclusive style of community development and entrepreneurship. All employees of Community Centre 55 have the opportunity and the responsibility of participating in our corporate mission of community centre programs, services and self-sustaining campaigns.

Description of the Position:

The C.I.T. Trainer is responsible for leading and managing the Counsellor-In-Training (C.I.T.) Program for youth ages 13–15. This role focuses on delivering a structured leadership development experience that aligns with the program’s core values of **D.E.E.D.S.** — *Discipline, Experience, Excitement, Development, and Skills*.

The C.I.T. Trainer will design and facilitate pre-camp training sessions, mentor participants throughout the summer, and guide them through weekly responsibilities, skills development, and personalized performance evaluations. The Trainer will lead weekly meetings, oversee the completion of skills checklists, and support C.I.T.s in writing resumes and developing job readiness skills. This role requires strong leadership, organizational, and interpersonal skills to foster a supportive, engaging, and growth-oriented environment for all C.I.T. participants, while ensuring alignment with overall camp goals and safety standards.

Staff must be available for pre-camp training in late June (outside of school hours).

During camp; 7.5-8.5 hour shifts will be scheduled between the hours of 7:30 am to 6:00pm.

Key Duties and Responsibilities:

- Ensure C.I.T.s are meaningfully integrated into daily camp activities and are provided with age-appropriate leadership opportunities and learning experiences.
- Research, develop, and implement engaging training modules, workshops, and hands-on learning opportunities that support the D.E.E.D.S. framework (Discipline, Experience, Excitement, Development, Skills).
- Model and promote the use of positive behaviour management and leadership strategies in alignment with Centre policies.

- Provide direct support, mentorship, and supervision to all C.I.T.s, helping them grow in confidence, responsibility, and leadership skills throughout the summer.
- Collaborate with camp leadership to ensure C.I.T. program activities align with overall camp goals and budget guidelines.
- Ensure all areas used by the C.I.T. program are organized, well-maintained, and safe, and that C.I.T.s are contributing positively to the upkeep of shared camp spaces.
- Communicate with parents/guardians of C.I.T.s as needed, addressing concerns, providing updates, and supporting participant development.
- Supervise and actively engage with C.I.T.s during swim times and all camp activities, ensuring they are participating appropriately and safely.
- Respond calmly and effectively to any crisis situations (e.g., injuries, behavioural concerns, emergencies), following Centre protocols and ensuring C.I.T.s are supported through these situations.
- Provide leadership and guidance to C.I.T.s during all camp programming, including indoor activities, outdoor play, gym periods, and field trips.

Qualifications and Requirements:

- Experience working with youth, particularly in a mentorship, leadership, or educational capacity.
- Previous experience in camp, recreational, or youth leadership programs is considered a strong asset.
- Must obtain valid Standard First Aid and CPR-C certification prior to the start of camp.
- Must successfully complete a Vulnerable Sector Police Reference Check.
- Strong leadership, communication, and organizational skills, with the ability to guide and motivate youth aged 13–15.
- Demonstrated ability to work collaboratively as part of a team while also taking initiative and working independently when needed.
- Outgoing, approachable, and confident in working with both youth and children in a dynamic camp environment.
- Comfortable communicating with parents/guardians and providing feedback or support as needed.

Salary and Benefits:

- \$19.84 /hour